

GENERAL FUND

Police Department

Account Descriptions - FY 2014/2015

Salaries & Wages, Overtime, Holiday, LAGERS, Social Security Includes salaries for 42 full time employees: 41 commissioned police officers, and one Administrative Assistant, overtime for 37 non-exempt personnel, holiday pay, Social Security, and LAGERS.

Medical Insurance Benefit, Life Insurance, Dental Insurance and Long Term Disability Insurance Provides for Medical Insurance Benefits, Life Insurance, Dental Insurance and Long Term Disability Insurance.

Uniform & Clothing Allowance – 5013 Provides uniform allowance for the Chief, Assistant Chief, six detectives and drug enforcement officer (\$6,750).

Pension Expense – 5030 This account was created to reflect reporting requirements for the Police and Fire Pension. This expense is based on the Police Department's percentage of personnel in the Police and Fire Pension Plan as applied to the expected revenues generated from the Police and Fire Pension Fund tax rate. As this expense is directly offset by the expected revenue there is no effect on the General Fund ending fund balance.

Employee Assistance Program – 6005 Provides funds to allow 42 employees to participate in the EAP at approximately \$31.50 per employee (\$1,323).

Training & Education – 6012 Provides funds for various in-service training seminars for police personnel and registration for conferences (\$2,500), Use of Webster Groves P.D. firing range for firearms qualifications (\$2050), Taser Recertification, 1 attendees (\$175)

Memberships – 6013 Provides for various professional organizations and associations: International Association of Chiefs of Police IACP (\$250), FBI National Academy Associates – four members, (\$340), Missouri Police Chiefs Association MPCA (\$200), St. Louis Area Police Chiefs Association (\$50), Sam's Club (\$35), Backstoppers (\$150), Major Case Squad – four members (\$300), National Association of Town Watch (\$35), Missouri Police Clerks Association (\$30), Missouri Law Enforcement Accreditation Committee MOLEAC (\$25), Law Enforcement Officials LEO (\$60), two Visa Annual Fees (\$60), International Homicide Investigators Association (IHIA) – two Members (\$100), Domain for RHPD Web site (\$100), Midwest Fraud Investigators Association (\$15), St. Louis County Juvenile Justice Association (\$30), Missouri Juvenile Justice Association (\$75), Major Case Squad membership fee (\$250), Operation Gateway – two members (\$100), National Association Chief's of Police (\$50), and St. Louis Regional Safety Council (\$50).

Travel & Expense – 6030 Professional & civic meetings (\$2,500), Police Clerks Conference (\$600),

Employee Relations – 6080 Provides for six service awards (\$3,737), two retirement parties (\$1,000), Employee appreciation items (\$550)

Tuition Reimbursement – 6095 Provides for tuition reimbursement for those employees attending college (\$10,665).

Telephone – 6160 Provides for the monthly cell phone service for detectives, Galleria Mall, drug officer, CAD-MIS Coordinator, Chief, Assistant Chief, Captains, Sergeants, and conveyance officer (\$10,800). Also provides for replacement batteries & holsters (\$250).

Vehicle Maintenance – 6218 Provides for licenses, registration, inspections, etc. (\$700), vehicle repairs & maintenance (\$21,000), car wash (\$700), tires (\$3,600), and glass repair (\$700).

Communications Maintenance – 6219 Provides for Wireless USA maintenance radio contract (\$5,100), portable radio repairs not covered by contract (\$500), mobile radio repairs not covered by contract (\$500), Cradle & remote microphone for MVS one each (\$350), All Call Notification System (\$460).

Equipment Maintenance – 6220 Miscellaneous maintenance of weapons, radar, cameras, monitors, fire extinguishers, etc. (\$1,000), paper shredder maintenance contract (\$293), In car video repairs (\$400), Konica Minolta copier maintenance contract (\$780), and Missouri Safety Center Breathalyzer (\$150), Ricoh Service Agreement (\$300) and Annual Maintenance Agreement for in car video system for 9-19-14 thru 9-18-15 (\$6,425).

Prisoner Detention – 6252 Provides for prisoner food & drink (\$1,400), dry cleaning prisoner blankets by Faultless Linen (\$1,950), medical treatment for prisoners (\$2,500), miscellaneous supplies, blankets, fingerprint ink, gloves, etc. (\$1,000), and six prisoner mattresses (\$112). These expenses are shared by all municipalities that use the jail facilities. Also provides for DWI Blood alcohol and drug screen testing (\$500),

Jail Contract – 6256 This covers the expense of housing prisoners waiting trial or sentenced to jail by the municipal court (\$50,000).

Equipment Rental – 6368 Provides for C.A.R.E. reporting contract (\$858), stop stick warranty (\$693), Leads on Line (\$800), REJIS Subscription Billing (\$70,070), Live Scan Rejis Connection (\$300), three Global Restricted CAD Sessions (\$1,953), IRIS Capture Station Maintenance (\$1,000), one Charter Router Maintenance (\$911), 10 Mbs Charter Network Connection (\$6,948),

License Plate Recognition Maintenance Agreement (\$1,800), one Firewall Annual Maintenance at Galleria Sub Station (\$100), one Firewall Annual Maintenance Agreement at Public Safety Building (\$100), one Firewall Annual Maintenance Agreement at the Boulevard Sub Station (\$100), VPN Token rights for Detective Placeway (\$27), PASS for 42 employees (\$1,020), Live Scan Hardware Maintenance (\$2,220), 10 Verizon CDMA Wireless Access (\$5,040), 10 License Fees for Antivirus on car computers (\$200), 10 WECM Support fee for car computers to Rejis connection (\$960), Utility payment for Boulevard Sub Station (\$2,086), Global CAD Client for Supervisor's Vehicle (\$648) and Charter Router Maintenance and Support (\$552)..

Photocopying – 6392 Provides funds to cover one half the cost of the maintenance of the photo copier in the police/court clerks office (\$1,189).

Professional Services – 6500 Provides for physical and psychological exams, workers' comp and drug screens (\$1,957) support for existing paradox database (\$300), Test Materials for one applicant (\$580), Commission on Accreditation for Law Enforcement Agencies CALEA (\$4,065), ACCURINT-Web based internet service for background and criminal checks (\$700), bank fee for subpoenas (\$500), CSI funds (\$300), Secret Service Phone Tracking (\$300), Fees for destruction of weapons (\$200).

Major Case Squad – 6507 This account is for expenses incurred as a result of a Major Case Squad Call Out.

Printing & Publishing – 6540 Letterhead envelopes (\$200), 9 x 12 letterhead envelopes (\$100), business cards for all officers (\$900), Mobile Ticketing paper (\$525), advertising for one new hire (\$1,500), and traffic fine envelopes (\$1,072).

Postage – 6581 Provides for special delivery, certified mail, and Fed Ex shipping (\$550), and mailing blood samples to Missouri State Highway Patrol Lab (\$175).

New Equipment – 7010 This account pays for all uniforms and uniform equipment upkeep for department employees (\$12,000).

Fuel – 7150 Provides for gasoline for 19 vehicles (\$75,120).

Supplies & Equipment – 7300 Provides for miscellaneous office supplies, paper, pens, pencils, ballpoint refills, staples, file folders etc. (\$4,000).

Data Processing Materials – 7320 Provides for toner, paper, cartridges, drums and ribbons for six color printers, eight regular printers and two fax machines (\$12,000), and replacement of ink cartridges for Mobil Vision DVD Publisher (\$100).

Operational Supplies – 7340 Provides for .40 caliber pistol ammunition (\$3,000), .223 caliber rifle ammunition (\$3,000), rifle, pistol targets & shotgun (\$400), replacement of outdated pepper spray, large and small canisters (\$240), first aid supplies (\$150), road flares (\$600), evidence packaging equipment (\$850), rechargeable flashlight batteries, bulbs and chargers (\$200), detective supplies, fingerprint powder, lifting tape, etc. (\$200), replacement batteries for 45 portable radio's (\$972), blank CD's (\$500), batteries for digital cameras (\$50), VHS video tapes with high definition (\$50), 15ft. TASER air cartridges – 80 @ \$21.55 each (\$1,724), 25ft. TASER duty cartridges – 25 @ \$26.55 each (\$664), replacement DPM (Digital Power Magazine) batteries for Taser guns (\$529), supplies to operate Datamaster Breathalyzer Machine (\$300), rifle, pistol and shotgun repair parts (\$400), rifle, pistol and shotgun cleaning supplies (\$400), Flex Cuffs (\$75), Hot shots for Fuming Machine (\$280), replacement batteries Detective Bureau equipment (\$120), and crime scene tape (\$155), Buccal swabs & boxes (\$200), sterile cotton applicator swabs (\$20), replacement battery for evidence locker alarm (\$100), three replacement batteries for MVS mics (\$120), one replacement battery for Mobil Ticketing Printer (\$90), seven performance power magazines (\$371), eight digital power magazines (\$280), trauma kits for police vehicles (\$1,000), and miscellaneous supplies (\$60).

Operational Equipment – 7350 Provides for six sets of personal body armor to replace outdated armor (\$3,924), one multi-function copy/fax machine (\$1,600), Ricoh maintenance agreement (\$75), Video Pin Hole Camera for Detective Bureau (\$370), 10 thumb drives for MVS (\$70), two 6GB flash drives (\$106), and two 64 bit USB flash drives (\$86).

Books & Publications – 7360 Provides for newspapers, books and magazines (\$600).

Emergency Management

Account Descriptions - FY 2014-2015

The Emergency Management Division coordinates plans for and manages activities related to disaster preparedness. Portions of these costs are reimbursed periodically through the State's Emergency Management Agency.

Training – 6012 Provides for city staff to attend emergency management training (\$600). This would include personnel from police, fire, public works, building, etc. It is important that all departments receive training to respond to disasters or acts of terrorism.

Memberships – 6013 Missouri Emergency Preparedness Association (\$25).

Travel & Expense – 6030 Provides funds for travel & related expenses to seminars and conferences (\$700).

Telephone – 6160 Provides cell phone service for the Emergency Management Director (\$732) and ½ communications phone (\$144).

Communications Maintenance – 6219 Galleria by directional antenna maintenance @ \$38 per month (\$456).

Professional Services – 6500 Provides for paradox computer support (\$100).

Postage – 6581 Postage for Emergency Management correspondence (\$100).

Supplies and Equipment – 7300 Replacement filters for police officer's gas masks (\$1,000).

Operational Equipment- 7350 Provides for a new megaphone (\$400)

Books & Publications – 7360 Provides for publications concerning emergency management (\$100).

Capital Improvements Expenses

Account Description – FY 2014-2015

Police Department

Data Processing Materials – 7320 CALEA Case Software Updates (\$130), replace seven desktop computers and monitors (\$14,000)

Motorized Vehicles – 8004 Provides funds for two Ford Police Interceptors – a fully marked sedan and a SUV. Includes purchase price, emergency equipment purchase and installation with graphics (\$63,095).

Capital Improvement Revolving Equipment Replacement Fund

The Revolving Equipment Replacement Fund is utilized to accumulate revenue over an extended period of time to “pre-fund” large equipment purchases. By establishing this fund the City is able to save over many years and thereby prevent an egregious burden in any one fiscal year. Equipment that has a service life of three or more years may be included on the replacement schedule.

Account Descriptions FY 2014-2015

Police Department

Office Furniture & Equipment – 8003 Provides funds for one new copier to be replaced (\$9,000)

POLICE AND COMMUNITY TOGETHER (P.A.C.T.)

Account Descriptions – FY 2014-2015

Revenues

Donations – 4921 Revenues in this Fund are obtained from donations at the Annual Golf Tournament and Trivia Nights coordinated by the PACT Officer.

Expenses

Training and Educations- 6012 National D.A.R.E. conference registration, one attendee (\$500).

Travel and Expense – 6030 Provides for hotel, airfare and per diem for one attendee for the National D.A.R.E. conference (\$1,430)

Printing and Publications – 6540 Provides for new checks for bank account (\$30), D.A.R.E. printed materials (\$650), Police Department Christmas cards (\$450).

Operational Supplies – 7340 Supplies for annual golf tournament (\$2,590), National Night Out Against Crime (\$1,300), and Trivia Night (\$200).

Operational Equipment - 7350 Youth Sports Night athletic equipment (\$50)

Public Relations – 7600 Golf course fees for annual golf tournament (\$6,450), food provided for Neighborhood Watch Kick Off, National Night Out volunteers, and D.A.R.E graduation (\$800), and donation to Special Olympics (\$1,000).

POLICE DEPARTMENT – FEDERAL FORFEITURE

Account Descriptions - FY 2014-2015

Revenues

Federal Forfeiture – 4333 Proceeds from assets seized, pursuant to law, from criminal activities. These funds are used to support Police operations in excess of normal operations.

Expenses

Training – 6012 Various training and education for police personnel (\$1,000),

Memberships – 6013 Provides for St. Louis Regional Crime Commission annual dues (\$1,000).

Vehicle Maintenance – 6218 Provides for vehicle repairs & maintenance (\$1,000).

Supplies & Equipment – 7300 Provides for miscellaneous supplies (\$500).

Data Processing Materials – 7320 Provides for computers, software, printers, etc. in order to keep the department current with technology advancements (\$5,000).

Operational Equipment – 7350 Provides for seven new X26P tasers, holsters and four year warranty (\$8,473).

COURT COSTS – TRAINING FUND

Revenues

Revenues in this fund are earned from fees charged on tickets issued. These revenues are used for Police Officer (LET & POST) training.

Police Department

Law Enforcement Training Fund (LET)

Training & Education – 6012 Provides funds for various in-service training seminars for police personnel and registration for conferences (\$3,155), CALEA Conference (\$200), IACP (\$350), MO Juvenile Justice Conference (\$195), NA Retraining (\$250), LETSAC (\$175), and New Instructor Training Course X26P (\$350).

Travel & Expense – 6030 CALEA Conference two attendees (\$2,100), LETSAC Conference (\$700), Missouri Juvenile Justice Conference (\$550), FBI NA Re-Trainer two attendees (\$1,025), IACP Conference (\$2,250), per diem for Captain Schaeffler to attend the FBI National Academy (\$2,500), and miscellaneous travel expenses (\$720).

POST Commission Fund

Memberships – 6013 Provides for St. Louis County Police Academy annual dues (\$6,150).